



Practice Policies Regarding Patient Appointments

“No Show” and Appointment Cancellation Policy

Each time a patient misses an appointment without providing proper notice, another patient is prevented from receiving care. Therefore, we reserve the right to charge a fee of \$25 for all missed appointments (“no shows”) and appointments which, absent a compelling reason, are not cancelled with a 24-hour advanced notice (unless prohibited by law). “No show” fees will be billed to the patient. This fee is not covered by insurance, and must be paid prior to your next appointment.

Multiple “no shows” or cancellations in any 12-month period may result in termination from our practice.

Safe Office Environment Policy

We strive to provide a safe and caring environment for our patients and our staff. Therefore, behavior that we deem disruptive, hostile, discriminatory, or otherwise disorderly will be grounds for immediate termination from our practice.

Thank you for helping us make Calapooia Family Dental, PC an exceptional office to provide dental services. We appreciate your understanding and cooperation as we strive to best serve the needs of all of our patients.

I understand and accept the policies as stated above.

Patient Name (Please Print): _____

Patient/Responsible Party Signature: _____ Date: _____

Witness: _____